

Hotspot Loan Agreement

The Harper Woods Library has 3 Hotspots available for a 14-day loan period. Availability is on a first come, first served basis. All patrons must sign a Hotspot Loan Agreement each time they check out a hotspot.

Eligibility

The borrower must be 18 years old or older and have a valid Harper Woods Library card in good standing. To check out a hotspot, the borrower must present their Library Card and a photo ID.

Guidelines

- Must be a Harper Woods resident and have a valid Harper Woods Public Library account that was created **at least one full months/30 days** prior to checkout.
- Must present a current driver's license, passport, or military photo ID at the time of checkout.
- Must be in good standing with the library.
- Must return hotspot and all components to a staff member at the circulation desk at the Harper Woods Public Library location where the item was checked out.

Usage

- Mobile Hotspots may be checked out for **14 DAYS ONLY**.
- Hotspot will be remotely deactivated within 24 hours of overdue status.
- After 14 days, the physical item must be brought to the library for return. If there are no holds on the device, patron may check it out again.
- Mobile Hotspots should be kept in a temperature-controlled environment. DO NOT leave the hotspot in a vehicle.
- Internet content filtering is not provided. Parents/Guardians are responsible for all content accessed using the Mobile Hotspot

Liability

- Overdue Hotspots will incur fees of **\$1 PER DAY**.
- Patrons will be charged \$25 for Mobile Hotspots returned to a book drop or to another library.
- Patron is responsible for costs associated with loss or damage to the Mobile Hotspot.

Replacement Charges

- Mobile Hotspot: \$110
- Power Adapter: \$30
- Case: \$15

TOTAL REPLACEMENT: \$155

HOTSPOT LOAN AGREEMENT

My signature below indicates that I have read the following statement and that I agree to abide by these conditions of use when checking out a hotspot. I agree to accept full responsibility for the mobile hotspot while it is checked out to me. I accept full financial liability for the material and accessories while in my possession. I agree to pay all costs associated with damage to, loss of, or theft of the hotspot and accessories while it is checked out to me. I agree to the loan period set for the hotspot borrowed and I agree to return the hotspot to a staff member inside the Harper Woods Public Library (not in the Book Drop).

Patron Name: Please Print _____

Signature _____

Patron Address: _____

Item Barcode: _____

Borrowing Period: 14 Days

Overdue Fine per day: \$1.00

Replacement Value of Hotspot: \$155

Staff use only

Patron Library Card Number: _____

Photo ID checked? Yes or No

Staff Initials: _____